



Finance Department
276 Fourth Avenue, Chula Vista, CA 91910
(619) 691-5250, Option 7 - FAX (619) 409-5814

BUSINESS LICENSE APPLICATION

☐ New Business License # _____

☐ Old Business License # _____

Please complete ALL items on this application.

Please Check One ☐ New Application ☐ Change of Owner ☐ Change of Address ☐ Change of Business Name ☐ Change of Classification

Business Name _____

Corporate Name
(if applicable) _____

Business Location _____

(Cannot be P.O. Box per State of California Business & Professions Code-Section 17538.5)

Bus. Start Date _____

Resale No. _____

Mailing Address _____

City _____

State _____

Zip _____

Federal ID No. _____

State ID No. _____

Phone No. _____

Fax No. _____

Email Address _____

Description of Business _____

Ownership ☐ Corporation ☐ Corp-Ltd Liability ☐ Partnership ☐ Sole Proprietor ☐ Trust ☐ Home Based Business

State License # _____ **License Type** _____ **Expire Date** _____ ☐ VERIFIED

Enter below names of Owners, Partners, or Corporate Officers (attach additional sheet, if necessary)

1st Owner Name _____ **Title** _____ **Soc. Sec. #** _____

Last 4 digits _____

Home Address _____

(Cannot be P.O. Box)

Driver Lic. No. _____

Home Phone No. _____

Cell No. _____

2nd Owner Name _____ **Title** _____ **Soc. Sec. #** _____

Last 4 digits _____

Home Address _____

(Cannot be P.O. Box)

Driver Lic. No. _____

Home Phone No. _____

Cell No. _____

Emergency Contact (The emergency contact phone number must be different from the business phone number listed above.)

Contact Name _____ **Phone No.** _____

Alarm Company

Business Name _____ **Phone No.** _____

OFFICIAL USE ONLY

BUSINESS TAX FEE

ROUTE TO:

☐ BLDG/PLN

☐ CVPD

☐ FIRE

☐ STW

**IF APPLICABLE
PROVIDE NUMBER OF:**

New office / storefront businesses must participate in a free energy & water evaluation to help you save money
(see FREBE flyer)

Schedule an appointment (within 60 days) at
www.chulavistaca.gov/clean or (619) 409-3893

Preferred date/time? _____

On-Site Contact (required)

Name: _____

Phone: _____

Email: _____

Employees

Square Footage

* Required

Vending Machines

Amusement/
Video Machines

Apartment Units

Hotel/Motel Units

MHP Spaces

Base Fee

Employee Fee

Vending Machine Fee

Amusement/Video
Machine Fee

Apartment Units Fee

Hotel/Motel Units Fee

MHP Spaces Fee

Home Occupation Fee

Zoning Fee

TOTAL DUE

\$

I declare under penalties of perjury that this application is true and correct to the best of my knowledge. I certify that I will operate my business in accordance with all applicable Federal, State and City laws and regulations. I further understand that any false statements made above are grounds for denial or revocation of this business license.

Signature of Owner or Representative: _____ **Date:** _____

RETURN APPLICATION TO ABOVE ADDRESS AND MAKE CHECK PAYABLE TO CITY OF CHULA VISTA.



Get a FREE on-site energy and water evaluation of your facility (a \$300 value) when a new business license is issued, or every four years for an existing license if your business has a storefront or offices! The evaluation can be completed by Conservation Specialists in about 30 minutes. Set up your appointment today!



What are the benefits?

- FREE assistance identifying ways to reduce energy and water costs
- FREE energy and water rebate assistance and 0% interest financing options for qualified projects and customers
- No-cost compact fluorescent light bulbs, FREE “smart” power strips or other devices
- FREE training on ways to easily track energy and water costs
- Notices regarding FREE business-specific services and rebates

Make an appointment!

Visit www.chulavistaca.gov/clean and go to the online calendar to schedule your appointment, or call (619) 409-3893.

For more information about the program or ordinance, please contact the Department of Conservation & Environmental Services at (619) 409-3893 or email Conservation@ci.chula-vista.ca.us

It really works!

We've built a partnership with the City of Chula Vista on becoming "green." It is incredible how much they have saved us on our utility bills! Seeing all that savings going to our bottom line is awesome.

— Red Lobster, Chula Vista

We were happy to try anything to save energy. The evaluation really helped cut our costs! We are also pleased with the brighter lights and the great selection of bulbs.

— El Torito, Chula Vista



This program is funded by California rate payers under the auspices of the California Public Utilities Commission.



Department of Conservation & Environmental Services